



**Ontario Minor Hockey Association**  
25 Brodie Drive, Unit 3, Richmond Hill, Ontario, L4B 3K7  
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## MEMORANDUM

**TO:** OMHA Member Associations  
**CC:** OMHA Board, HTCP Instructors  
**FROM:** Darryl Bossence  
Technical Director, Trainers  
**DATE:** August 14, 2009  
**SUBJECT:** Quality Assurance - OMHA Trainers

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As part of our ongoing attempts to ensure the highest standard of quality control in the administration of the Hockey Trainers Certification Program, the Ontario Minor Hockey Association is implementing an initiative from the OMHA Trainers Instructor Group of a field Quality Assurance program for Hockey Trainers in the OMHA.

The team of OMHA Trainers Program Course Conductors has taken responsibility to conduct random Quality Assurance Reviews with OMHA team trainers (House, Local, Select and Representative). The Review will consist of the Instructor visiting local arenas and identifying themselves to the Team Officials, indicating the purpose of the Quality Assurance Review.

The Review will include discussion of implementation of information as covered in the HTCP Level I Clinic, including, but not limited to:

- Trainer's Responsibilities and Code of Ethics
- Medical History/Information Files
- First Aid Kits
- Protective Equipment
- Warm-up
- Emergency Action Plan
- Player Medications/Special Needs

A written summary of the Review will be provided to the Trainer following the completion of the Review.

I encourage you to make all your Team Officials aware of this initiative, and to ensure your Association's Team Officials extend every courtesy and cooperation to these individuals, who have taken the initiative to ensure that the quality of our Program and safety of players in the OMHA is the highest priority.

Member of:





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Please do not hesitate in contacting myself, or the OMHA Office, should you have any questions.

Sincerely

**ONTARIO MINOR HOCKEY ASSOCIATION**

Darryl Bossence  
Technical Director, Trainers

Member of:

